

# Agenda

<b>Meeting name</b>	<b>Meeting of the Audit and Standards Committee</b>
<b>Date</b>	<b>Wednesday, 27 January 2021</b>
<b>Start time</b>	<b>6.30 pm</b>
<b>Venue</b>	<b>This meeting will be held by remote access - details below</b>
<b>Other information</b>	<b>This meeting is open to the public</b>

Members of the Audit and Standards Committee are invited to attend the above meeting to consider the following items of business.

**Edd de Coverly**  
**Chief Executive**

## Membership

<b>Councillors</b>	J. Douglas (Chair)	J. Wilkinson (Vice-Chair)
	T. Bains	P. Chandler
	R. Child	C. Fisher
	M. Glancy	A. Hewson
	R. Smith	

**Quorum:** 5 Councillors

<b>Meeting enquiries</b>	Demoratic Services
<b>Email</b>	democracy@melton.gov.uk
<b>Agenda despatched</b>	Tuesday, 19 January 2021

No.	Item	Page No.
	<b>REMOTE MEETING JOINING INSTRUCTIONS</b> <b>Remote meeting arrangements</b>  <b>Meeting Participants:</b>  <u>Zoom video conferencing webinar:</u> An invitation will be sent to Members for this meeting  Public Access: You Tube: <a href="#">View the Audit &amp; Standards Committee Meeting here</a>	
1.	<b>APOLOGIES FOR ABSENCE</b>	
2.	<b>MINUTES</b> To confirm the minutes of the meeting held on 14 December 2020.	1 - 6
3.	<b>DECLARATIONS OF INTEREST</b> Members to declare any interest as appropriate, in respect of items to be considered at this meeting.	7 - 8
4.	<b>INTERNAL AUDIT PROGRESS REPORT</b> The Head of Internal Audit to submit a report to update Members on the progress made in delivering the 2020/21 Internal Audit Plan and key findings arising from audit assignments completed.	9 - 28
5.	<b>ASSESSMENT AGAINST THE CIPFA STATEMENT ON THE 'ROLE OF THE HEAD OF INTERNAL AUDIT'</b> The Head of Internal Audit to submit a report providing Members with a copy of an assessment against the Chartered Institute for Public Finance and Accountancy (CIPFA) statement on the 'Role of the Head of Internal Audit in Public Service Organisations'.	29 - 42
6.	<b>REGULATION OF INVESTIGATORY POWERS ACT 2000 [RIPA] UPDATE 2019/20</b> The Monitoring Officer to submit a report updating Members on the Council's use of powers under the Regulation of Investigatory Powers Act 2000 (RIPA) from April 2019 to March 2020 and on the RIPA Inspection.	43 - 48
7.	<b>URGENT BUSINESS</b> To consider any other items that the Chair considers urgent.	